

**From:** Vankeerbergen, Bernadette  
**To:** [Shank, Barry](#); [Marsch, Elizabeth](#); [Lowry, Debra](#); [Simmons, Clare](#); [Garcha, Amanpal](#)  
**Cc:** [Heysel, Garrett](#); [Aski, Janice](#)  
**Subject:** Comparative Studies 5189S and English 5189S  
**Date:** Wednesday, February 01, 2017 1:43:00 PM  
**Attachments:** [image001.png](#)

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All,

Last Friday, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed proposals for Comparative Studies 5189S and English 5189S (new cross-listed courses).

The Panel unanimously approved the courses with two recommendations (when the courses are taught):

Disability statement includes former location in Pomerene Hall. Please update to include current location in 098 Baker Hall, 113 W. 12th Avenue. See p. 15 of ASC Curriculum and Assessment Operations Manual

[https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)

The grading scale on page 4 of the syllabus includes D-, which is not a grade that can be given at OSU. Please remove and revise the grading scale.

Furthermore, there are a few elements on the form in curriculum.osu.edu that need to be addressed:

- The departments will need to uncheck the General Education box. These are not GE courses and I cannot uncheck this box myself.
- P. 1 of the syllabus states, "This course is open to all graduate and undergraduate students in good standing, but due to limited resources, students must complete an application process before receiving permission to register for the course." Therefore, shouldn't the prerequisite box on the form say, "Permission of instructor"?
- This course is not repeatable. Therefore, both courses should be mutually exclusive. In other words, for Comparative Studies 5189S please add " Not open to students with credit for English 5189S" in the exclusions field (and vice versa for the English version).

I am going to return the courses to the departments so that those three points on the form can be addressed. When the courses come back to us, I will then forward these to the Office of Service-Learning. Indeed, the approval of the S-status is the purview of the Office of Service-Learning (a university-wide office completely separate from ASC). During its review, the Arts and Humanities 1 Panel did not address the Service-Learning request of those courses.

Should you have any questions about this e-mail, do not hesitate to contact Janice Aski (faculty Chair of the Arts and Humanities 1 Panel; cc'd here), or me.

My best,  
Bernadette



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